



MALLA REDDY VISHWAVIDYAPEETH

(Deemed to be University)

Recognised under section 3 of The UGC Act, 1956, vide Notification No.9-4/2024-U.3(A) by
Department of Higher Education, Ministry of Education, Government of India.

MRV CODE OF CONDUCT (STUDENTS)



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CODE OF CONDUCT FOR STUDENTS

Purpose and Applicability

This Code of Conduct applies to all kinds of conduct of students that occurs on University premises, and to any off-campus conduct that has, or may have, serious consequences or an adverse impact on MRV's interests or reputation. At the time of admission, every student together with a parent/guardian is required to sign a statement/affidavit accepting this Code of Conduct and undertaking to abide by it, consistent with the practice followed at other deemed universities.

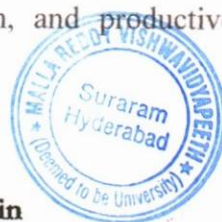
Students' Responsibilities of Learning

Students shall:

- Appreciate the institutional goals and objectives and contribute to their realization by participating in relevant institutional activities.
- Have a clear knowledge of the programmes and shall follow the time schedules, rules and regulations of the Institution.
- Undertake regular and intensive study of learning materials.
- Make optimum use of the learning resources and other support services available in the Institution.
- Prepare diligently for continuous internal assessment and term-end examinations.
- Give feedback for system improvement.
- Have faith and ability to pursue lifelong learning.
- Live as worthy alumni of the Institution.

General Behaviour on Campus

- These rules govern the maintenance of discipline and good conduct by students of MRV, and guide students, their parents/guardians, and visitors on what they can expect from MRV and what MRV expects from them in return, in ensuring a healthy, clean, and productive environment for study and personal development.



- Discipline, punctuality, and commitment to learning are basic requirements for a good graduate. Students shall be regular and punctual for all teaching programmes.
- Students should refrain from using the mobile phones during the college hours.
- Students shall visibly carry and, when requested, produce their University-issued Identity Card at all times while on campus or in transit to and from the campus.
- No notice, poster, banner, or pamphlet shall be circulated, pasted, or displayed anywhere on campus, hostels, or transport without prior written approval of the competent authority.

Behaviour with Other Students

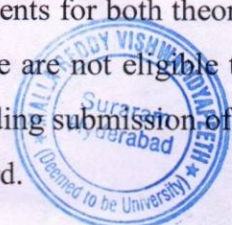
- MRV expects good behaviour and conduct towards junior students and peers alike, and there shall be no discrimination based on race, colour, caste, creed, religion, nationality, sex, or disability.
- Students shall refrain from all activities that fall within the scope of ragging, which is a criminal offence. Any student found involved in ragging shall be immediately suspended, and appropriate disciplinary action shall be taken as per MRV's Anti-Ragging Policy.
- Where charges of ragging are proved, the student shall be de-registered from the college and the fee deposited shall be forfeited.
- In the event of any ragging, the affected student must complain immediately to the authorities; contact numbers of the Dean, Vice-Principal, and senior faculty displayed on the notice board for the information of all.
- Every student and parent shall give an undertaking acknowledging that ragging is a criminal offence and that any student found indulging in it will be punished as per the rules.

Dress Code and Identity

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- Students shall strictly follow the prescribed dress code while attending classes and during clinical postings.
 - Students using University transport shall display the vehicle pass as prescribed, and shall compulsorily wear a helmet/seat belt as applicable while commuting to and from the campus.

Attendance

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- The minimum required attendance for students is as per statutory requirements for both theory and practical. Students who do not meet the minimum required attendance are not eligible to appear for the University Examination; absence on medical grounds, including submission of a medical certificate, does not entitle a student to any concession in this regard.



- It is compulsory for repeaters and detained students to attend classes in the failed subject(s) and attain the minimum required attendance applicable.
- Any hostel student planning to travel home must take written permission from the Warden/Dean before making travel plans.
- Unapproved absenteeism on any working day during a Formative/Internal Assessment shall attract a fine as per MRV Norms.
- Students falling short of attendance will be detained and will not be permitted to appear for the University examination; no appeal from the student or parent will be entertained in this regard.
- The college will inform students and parents about attendance status from time to time; however, this does not create a right to be informed, nor does unawareness exempt a student from the consequences of a shortage of attendance.

Code of Conduct for First-Year Students (Special Note)

Since the admission process for first-year students may extend over several weeks, attendance is calculated from the notified date of commencement of term and not from the date a student actually joins. Students whose admission is delayed for any reason should note this and attend classes regularly to make up any resulting deficiency.

Discipline in Clinical Settings

- Patients attending the hospital offer themselves for treatment, thereby giving young doctors an opportunity to learn; students are not doing patients a favour, and a sincere and humane approach is essential at all times.
- Students are encouraged to learn the local language for better communication and patient management.
- Students must treat patients only under the supervision of teaching staff and obtain approval at each step; a record of clinical work done must be maintained and duly certified for submission at the time of examination.
- Students are advised to treat patients with respect, sympathy, and care, and to complete their work on time so as to maintain patients' appointments without postponement.



Code of Conduct for Examinations

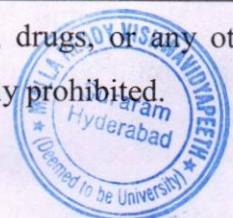
- Appearing for formative and summative examinations is mandatory; no marks are awarded for an examination a candidate remains absent from.
- Students must note the correct timings and dates of examinations and attend accordingly, reaching the examination hall at least 30 minutes before the scheduled time; latecomers will not be permitted to write the exam.
- Hall tickets and ID cards must be carried to the examination hall on the day of the exam, and the instructions printed on the hall ticket must be followed.
- Aprons or full-sleeve garments are not permitted in the theory examination hall; mobile phones, electronic gadgets, Bluetooth devices, smart watches, or any other digital devices are not permitted.
- Students shall follow all University rules and regulations applicable to the examination, avoid talking inside the exam hall, write nothing on the question paper other than the Hall Ticket number, and not leave the hall before the completion of exam timings.
- No material shall be left at the examination venue or surrounding areas (e.g., toilets, windows) except in a designated area.
- Examinees may be frisked by security personnel (male/female) before entering the hall, and Examiners/Observers/Squads are authorized to conduct checks during the examination as well.
- Students shall sit in the examination hall strictly as per the seating plan allotted by the Examination Branch.

Student-to-Staff Relationship

- Students must respect all staff members at all times and refrain from socializing with staff members, whether inside or outside the campus.
- Students are not permitted to visit the residential quarters of staff members, and staff members are not expected to visit students in their hostel rooms.
- Any institutional get-together involving staff members and students requires prior approval of the competent authority.

Behaviour inside the Campus and Hostels

- Students shall abstain from the use or possession of alcohol, tobacco, drugs, or any other intoxicant in the campus or hostel; smoking anywhere on campus is strictly prohibited.



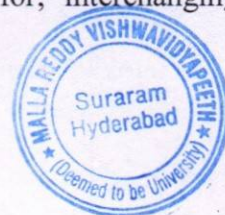
- Gambling in any form, and possession or use of weapons such as knives, lathis, iron rods, or other instruments capable of causing bodily harm, are strictly prohibited on campus and in the hostels.
- Students shall not cluster in corridors or crowd in front of offices or campus roads, and shall refrain from any act of eve-teasing or unwelcome behaviour towards fellow students.
- Unauthorized entry of outsiders into the campus or hostels is strictly prohibited; students shall not bring outsiders onto the premises without specific permission of the authorities.
- Prior permission of the authorities is required to exhibit any banner, flag, board, or similar material inside the campus, hostels, gate, building, or compound wall.
- Students shall assist in maintaining a clean campus and shall not engage in conduct that arouses communal, caste, or regional feelings, or that amounts to any act of moral turpitude or an offence under law.

Hostel Accommodation

- Accommodation in hostels is allotted as a matter of policy and institutional discretion, not as a matter of right. A student may be expelled from the hostel on 48 hours' notice on grounds of indiscipline or non-adherence to this Code; hostel fees of a student so expelled will be forfeited.
- Room allotment policy is decided by the University and may be revised to address unforeseen circumstances; allotments made by authorized staff must be strictly adhered to, and students shall not make changes on their own.
- No student may occupy a hostel room without having paid the hostel fee in full and obtained an allotment order from the Warden, nor share a room with anyone not authorized as an occupant.
- Parents/relatives of bonafide occupants are not permitted to stay in the hostel without the Warden's prior approval.
- Students shall follow institutional rules and directions from hostel authorities to ensure the safety and well-being of all residents, and shall refrain from anti-institutional, anti-national, communal, immoral, or political activity within the hostel.

Care of Hostel Assets and Property

- All furniture and fixtures in allotted rooms must be properly cared for; interchanging furniture/fixtures between rooms or locations in the hostel is prohibited.



- Students are expected to exercise care and restraint in the use of water and electricity; lights and fans not in use must be switched off when a student leaves the room. Savings from economical use of utilities may be applied towards improving hostel and campus facilities.

Possession and Use of Mobile Phones

Students shall not use mobile phones in classrooms, hospital OPD/IPD, Operation Theatre, the library, or the examination hall.

Medical Facility

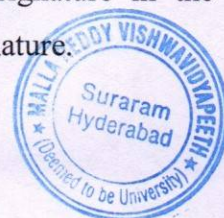
Arrangements have been made for medical attention at the OPD. Students requiring medical assistance may approach the Medical Officer in charge.

Procedure for Lodging a Complaint

- A student who wishes to submit a suggestion or complaint regarding any system/facility in the hostel or campus, or against any employee or person working with the Institution, must do so in writing to the Dean.
- Students with individual problems may approach their respective mentor or the Dean directly; common problems shall be represented to the Dean in writing through the respective Class Representative.
- Hostel-resident students shall address grievances to their respective Rector; day-scholar students shall address grievances to their Principal.
- Complaints of sexual harassment shall be routed to the Internal Complaints Committee, and academic/administrative grievances beyond the above may be escalated to the Student Grievance Redressal Committee (SGRC), in accordance with MRV's respective policies.

Central Library — Timings and Conduct

- The Library remains open from 9:00 AM to 12:00 midnight on all working days, including Sundays, and from 9:00 AM to 5:00 PM on holidays; it remains closed on national holidays.
- During clinical/class hours, students must produce a permission note from the concerned department to use the library.
- Students and interns must enter their name, time of entry, class, and signature in the Attendance Register before entering, and record their time of leaving with signature.



- Books must be handled carefully; underlining or highlighting is not permitted. Silence must be strictly maintained — no group discussions, chatting, or sleeping is permitted. Eatables and beverages are not permitted in the library, and the instructions of the librarian/assistants must be adhered to at all times.

Acts of Misconduct

Without prejudice to the specific rules set out elsewhere in this Code, the following, among others, constitute misconduct and shall attract disciplinary action under this Code:

- a. Any act of indiscipline, disorderly or rowdy conduct, or willful damage to or defacement of University or hostel property, whether committed inside or outside the campus that has an adverse bearing on MRV's interests or reputation.
- b. Wrongful confinement, intimidation, or use of abusive, derogatory, or threatening language or gestures towards teachers, staff, or fellow students.
- c. Ragging in any form, as defined under MRV's Anti-Ragging Policy.
- d. Causing, or colluding in, the unauthorized entry of any person into the campus or hostel.
- e. Enrolling concurrently in more than one regular programme of study without University approval.
- f. Forgery, tampering with, or misuse of University documents, records, or identity cards, or furnishing false certificates or information to any office of the University.
- g. Consuming or possessing alcohol, drugs, or other intoxicants, or smoking, within University premises.
- h. Gambling, or possessing/using weapons, on University premises.
- i. Conduct that arouses communal, caste, or regional feelings, or creates disharmony among students or staff.
- j. Refusing to disclose one's identity when asked to do so by a University employee or official in the discharge of their duty.
- k. Tearing, defacing, burning, or destroying library books or other University material.
- l. Unauthorized occupation of a hostel room, or accommodating guests/other persons in the hostel without due permission.
- m. Improper rendering of accounts for money drawn from or through the University, or any act of financial impropriety.
- n. Any act of moral turpitude, or any offence under law, including any offence specified under examination malpractice rules.



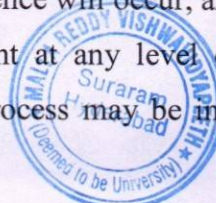
- o. Violation of University traffic bye-laws, or improper behaviour while on an educational tour, industrial visit, or excursion.
- p. Pasting posters, or distributing pamphlets/handbills, without the prior written approval of the competent authority.
- q. Any other act that the Vice Chancellor or a competent authority of the University considers to be misconduct.

Tiered Disciplinary Framework

Disciplinary response is proportionate to the nature and gravity of the misconduct established, and is applied on a case-by-case basis. As an indicative guide:

Level	Nature of Response	Illustrative Sanctions
Level 1 — Minor	Handled by Warden / Class Mentor / Dean of the constituent college/school	Verbal or written warning; counselling; short assigned task or reflective exercise; intimation to parents
Level 2 — Moderate	Handled by Dean in consultation with Student Affairs; parents informed	Fine; restitution for damage/loss caused; interim restriction (e.g., denial of hostel privileges, change of room, parking, use of specific facilities)
Level 3 — Serious	Referred to the Disciplinary Committee	Written undertaking by student and parent; barring from placement process and/or a specific examination; interim suspension pending inquiry
Level 4 — Grave	Decided by the Disciplinary Committee, with reference to the Vice Chancellor where warranted	Rustication from the University for a defined period (up to one academic year); expulsion from hostel; debarring from campus facilities
Level 5 — Most Grave	Decided by the Disciplinary Committee and confirmed by the Vice Chancellor	Expulsion / permanent debarment from the University; cancellation of admission; reference to law-enforcement authorities where the conduct amounts to a criminal offence

A written undertaking by the student and parent that no repetition of the offence will occur, and that they will abide by any further action including expulsion may be sought at any level of this framework where warranted. Barring from a placement or examination process may be imposed independently of, or in addition to, any other sanction.



Disciplinary Process

1. Reporting: an instance of student misconduct is reported to the Dean of Student Affairs / Principal of the concerned constituent college.
2. Level 1–2 matters: the Dean convenes a meeting with the concerned academic department and/or hostel authority, informs the parents, and metes out the appropriate sanction.
3. Level 3–5 matters: the Dean refers the matter to the Disciplinary Committee, which convenes with the parents present before deciding on the sanction.
4. Information to HOD: the outcome is communicated to the Head of the concerned Department/School for information.
5. Documentation: the matter and its outcome are documented in the student's academic/ERP record for institutional tracking.

Composition of the Disciplinary Committee

Role	Member
Chairperson	NSS Coordinator (or equivalent, as designated by the Vice Chancellor)
Ex-Officio Member (hostel cases)	Chief Warden or the Warden of the concerned hostel
Ex-Officio Member (academic cases)	Principal / Dean of the constituent college or School of Eminence to which the student belongs
Member	Class In-charge / Mentor of the concerned student
Member	A faculty representative nominated from each constituent college or School of Eminence relevant to the case
Member	Representative from the Anti-Ragging Committee, where the matter involves ragging
Member	Representative from the Internal Complaints Committee, where the matter involves sexual harassment

Appeal Process

1. Stage 1: A student dissatisfied with the decision of the Disciplinary Committee may submit a written appeal to the Registrar, MRV, within 15 days of the decision.
2. Stage 2: On receiving the appeal, the Registrar — after hearing the student — may refer the matter back to the Disciplinary Committee for reconsideration, or convene an Appellate Committee headed by the Vice Chancellor (comprising the Vice Chancellor, Registrar, and Pro-Vice Chancellor or equivalent senior officer).



3. Stage 3: The decision of the Appellate Committee is final and binding on all parties.

An appeal under this process is ordinarily available for sanctions at Level 4 and Level 5 of the disciplinary framework.

Confidentiality of Disciplinary Proceedings

Records and minutes of formal disciplinary proceedings shall be maintained by the Disciplinary Committee and treated as confidential. They may, however, be shared with concerned University officials, the student's parents/guardians, or statutory authorities where the situation warrants.

Student and Parent Undertaking

At the time of admission, each student must sign a statement accepting this Code, giving an undertaking to the following effect:

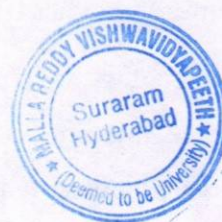
1. That he/she shall be regular and complete his/her studies at the University, maintaining compulsory attendance as per regulation.
2. That, in the event a student is forced to discontinue studies for a legitimate reason, such a student may be relieved from the University subject to the written consent of the Registrar.
3. That, as a result of such relieving, the student shall be required to clear pending hostel/mess dues, and any scholarship granted shall stand revoked.
4. That every student will maintain proper discipline, integrity, and dignity on the University campus and behave appropriately with officers, authorities, faculty, staff, and fellow students.
5. That in case of any damage or breakage — full or partial, accidental or deliberate — to University property, article, equipment, or apparatus, the University may recover the damages and impose a monetary fine; non-payment may lead to cancellation of admission or legal action.
6. That, during the duration of the course, the student will not enrol in any other regular programme at another University/College/Institution.
7. That the student will not indulge in any illegal, unlawful, or criminal activity, ragging, malpractice, misconduct, or fraud, nor consume liquor or drugs, smoke, or engage in any other addiction on University premises, failing which the University may take legal action.
8. That the student shall be liable to pay a late fine of Rs. 200/- per 15-day period for delayed fee payment beyond the stipulated last date, and that non-payment (full or partial) within 60 days of that date will render the admission liable to cancellation.



9. That absence from scheduled classes for more than 30 days without information may lead to the student's name being struck off; readmission, if granted, will be at the University's discretion and subject to a Re-Admission fee of Rs. 5,000/-.
10. That the student would attend the University in the prescribed uniform and carry and display the University-issued Identity Card daily; failure to do so may attract action as per rules.
11. That if found travelling in the University bus without due authorization, the student shall be liable to pay the transport fee for the concerned route for the whole academic year.
12. That a day scholar is not permitted to stay in the University hostel without the written permission of the Warden and senior authorities; violation attracts a fine as decided by the University, and participation in any unauthorized dharna/protest/strike may lead to strict disciplinary action, including rustication.
13. That the student will park personal vehicles in the University parking entirely at their own risk, and will not claim compensation from the University for theft, damage, or loss.
14. That the University will not be responsible for any injury or accident sustained during an educational/industrial tour or extracurricular activity.
15. That the student shall maintain proper discipline and peace and abide by University rules and circulars issued from time to time; default may lead to action including cancellation of admission and debarment from the campus, library, sports grounds, mess, canteen, reception, labs, and workshops.

MRV reserves its rights to modify, amend, or replace this Policy, including withdrawal, at any time.

— Office of the IQAC / Code of Conduct Students, MRV-



**Sd/-
Registrar**