



# MALLA REDDY VISHWAVIDYAPEETH

## (DEEMED TO BE UNIVERSITY)

Recognised Under Section 3 of The UGC Act, 1956, Vide Notification No.9-4/2024-U.3(A) by  
Department of Higher Education, Ministry of Education, Government of India.

### OFFICE OF THE CONTROLLER OF EXAMINATIONS

LR No.: MRV/COE/2025/PRIS/001

Date: 12/02/2026

To

Dr. Venkatesan. J

Centre of Doctoral Studies, Directorate of Research,

Malla Reddy Vishwavidyapeeth

Suraram, Hyderabad

Respected Sir,

Sub:- MRV – Examinations – Thesis – Ph.D. 2025 July Batch - Submission of Preliminary Synopsis of admitted students for approval and allocation of Registration Numbers – Reg.

1. I am by direction to inform you that as per the Malla Reddy Vishwavidyapeeth Ph.D. Guidelines, the admitted students of the Ph.D. 2025 July Batch are required to submit their Preliminary Synopsis.
2. In this connection, the submission deadline is **15th March 2026**.
3. The candidates should submit the same through proper channel.
  - a. Guides, Co-guides and Dean/Principal of Concerned Colleges,
  - b. Approval from Institutional Ethical Committee
  - c. Forwarded through the Centre of Doctoral Studies.
4. Soft copies of the preliminary synopsis must be submitted to the Office of the Controller of Examinations in a single USB drive with the Excel Sheet of Preliminary Synopsis Details of all eligible candidates must be submitted.
5. It should also be submitted to [mrvdec@mrvv.edu.in](mailto:mrvdec@mrvv.edu.in)
6. The students need to submit a signed acknowledgement that they have gone through the last 3 years' topics in other universities and that their topic has not been worked upon in the specialty concerned to prevent duplication of topics.
7. This information should be circulated among the concerned guides and the students.

Kindly acknowledge the receipt of this letter.

  
Controller of Examinations  
Malla Reddy Vishwavidyapeeth  
(Deemed to be University)

#### Enclosures:

1. Cover Letter for Preliminary Synopsis Submission
2. Ph.D. Preliminary Synopsis Template
3. Plagiarism Verification Certificate
4. Acknowledgement (to be filled in by the students)

Copy (Emailed scanned copies) to:

Vice-Chancellor

Registrar

Centre for Doctoral Studies



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#### Cover Letter for Ph.D. Preliminary Synopsis Submission

**From**

Name: \_\_\_\_\_

Registration No.: \_\_\_\_\_

Faculty: \_\_\_\_\_

Department: \_\_\_\_\_

Email: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

**To**

The Controller of Examinations, Malla Reddy Vishwavidyapeeth

**Subject:** Submission of Ph.D. Preliminary Synopsis

Respected Sir,

I, Mr./Ms. \_\_\_\_\_, a Ph.D. scholar in the Faculty

of \_\_\_\_\_, working under the guidance of Dr. \_\_\_\_\_, hereby submit my Ph.D.

preliminary synopsis entitled \_\_\_\_\_

“ \_\_\_\_\_

\_\_\_\_\_” for your kind reference

and necessary action. I kindly request you to acknowledge the submission and process the same as per the university regulations.

Thanking you.

Yours sincerely,

Signature of the Ph.D. Student

Signature of the Co-Guide

Signature of the Ph.D. Guide

Signature of the Dean/Principal with Seal



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#### Ph.D. Program (2025 July Batch) Ph.D. Preliminary Synopsis Checklist

Name: \_\_\_\_\_

Registration Number: \_\_\_\_\_

Faculty: \_\_\_\_\_

Official address: \_\_\_\_\_

Guide Name: \_\_\_\_\_

Co-Guide: \_\_\_\_\_

1. Introduction
2. Literature survey: International scenario, National scenario, Local scenario (if any).
3. Lacunae in the literature
4. Aim of the study
5. Objectives of the study
6. Hypothesis (assumptions if any):
7. Social relevance of the study
8. Materials and methods
9. Study plan: in the form of a flow chart
10. Methodology in detail with relevant references
11. Grading of the questionnaire
12. Statistical methods which will be used for analysis of the data (in detail)
13. Statistical analysis
14. Budget for the research project – in the form of a table.
15. Time line – Gantt Chart.
16. Reference list: minimum 25-30 references with more preference for systematic review articles

Signature of the Ph.D.Student

Signature of the Co-Guide

Signature of the Ph.D. Guide





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### Plagiarism Verification Certificate

#### 1. Scholar Details

Name of the scholar: \_\_\_\_\_

Roll Number: \_\_\_\_\_

Faculty: \_\_\_\_\_

Department: \_\_\_\_\_

Title of the Ph.D. Work / Synopsis: \_\_\_\_\_

#### 2. Guide Details

Name of the Research Guide: \_\_\_\_\_

Designation: \_\_\_\_\_

Department / Institution: \_\_\_\_\_

#### 3. Plagiarism Check Details

Software Used (e.g., Turnitin / iThenticate/Drillbit): \_\_\_\_\_

Date of Plagiarism Check: \_\_\_\_\_

Similarity Index (%) (Recommended <10% as per UGC): \_\_\_\_\_

#### 4. Declaration

The content of the synopsis is found to be original, and all sources have been properly cited wherever applicable.

Signature of the Student

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of the Research Guide

Name: \_\_\_\_\_

Date: \_\_\_\_\_





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### ACKNOWLEDGEMENT

(to be filled in by the students)

I, \_\_\_\_\_, Ph.D.  
student in \_\_\_\_\_ (Speciality)  
of the Ph.D. 2025 July Batch under Directorate of Research \_\_\_\_\_

hereby acknowledge that I have gone through the Topics of the previous 3 years on my speciality, and the  
Synopsis titled \_\_\_\_\_

is not a repetitive work of other universities.

I am solely responsible for the topic chosen and the content expressed in my thesis including opinion, findings,  
interpretation, conclusion and plagiarism. I understand that undertaking repetitive work on topics which are  
submitted within the last 3 years will lead to rejection of my topic, and I need to submit a new synopsis.

Signature of the candidate with date:

Place: \_\_\_\_\_

Faculty: \_\_\_\_\_



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