



# MALLA REDDY VISHWAVIDYAPEETH (DEEMED TO BE UNIVERSITY)

Recognised Under Section 3 of The UGC Act, 1956, Vide Notification No.9-4/2024-U.3(A) by  
Department of Higher Education, Ministry of Education, Government of India.

Ref.No. MRV/RegOff/2025

May 12, 2025

## Notification

### MRV Fellowship Guidelines

Please find attached herewith the Fellowship Guidelines of Malla Reddy Vishwavidyapeeth, Hyderabad. The attached guidelines are for communication and dissemination among faculty members and interested candidates.

  
Registrar  
Malla Reddy Vishwavidyapeeth



#### For information:

- Chancellor, Malla Reddy Vishwavidyapeeth
- Pro Chancellor, Malla Reddy Vishwavidyapeeth

#### Copy to:

- Vice Chancellor, Malla Reddy Vishwavidyapeeth
- Deans/Principal of Constituent units and Schools of Eminence, Malla Reddy Vishwavidyapeeth
- Director for Research, Malla Reddy Vishwavidyapeeth
- Controller of Examinations, Malla Reddy Vishwavidyapeeth
- File Copy

# ACADEMIC REGULATIONS FOR FELLOWSHIP PROGRAMMES GUIDELINES DOCUMENT

## 1. PREAMBLE

Malla Reddy Vishwavidyapeeth (MRV) is committed to fostering excellence in healthcare education, research, and clinical practice. In pursuit of this vision, the MRV has established structured Fellowship Programmes aimed at advancing essential knowledge and skills in various fields. This program is designed to help individuals develop in-demand skills through structured learning and practical experiences to support career readiness.

## 2. DEFINITION

**Fellowship:** A fellowship is an advanced, structured programme focused on developing specialized competencies after the completion of a qualifying degree or equivalent experience. It offers structured learning and practical experience in a focused area. The purpose of a fellowship is to develop advanced knowledge, strengthen specialized skills, and prepare participants for professional growth within their chosen field.

## 3. AIMS AND OBJECTIVES

The aim of the program is to provide program nurtures graduate and postgraduate candidates, building their expertise and skills to drive career excellence and impact in their chosen field.

**Full-Time Candidate:** A full-time candidate is an individual who is enrolled exclusively in the fellowship program and is not engaged in any other professional, academic, or employment obligations during the training period. These candidates are required to dedicate their time and effort to the structured fellowship programme, meeting the assigned outcomes through full-time participation that ensures immersive training and continuous engagement in all programme activities, including assigned duties, learning sessions, and assessments. **Stipends for full-time fellowship candidates will be awarded as per MRV policy.**

**Internal Candidate:** An internal candidate is an individual currently employed by MRV or its affiliated institutes who wish to enhance their skills through the fellowship during their tenure at the institution. This includes faculty, residents, or staff. **Internal candidates are not eligible for a stipend.** Applications are subject to institutional approval.

**External Candidate:** An external candidate is someone not employed by MRV or its affiliated hospitals and institutes at the time of applying for the fellowship. They may come from other



academic institutions, healthcare organizations, or private practice. External candidates are required to complete all fellowship requirements as per MRV guidelines. **No stipend will be provided.**

**Sponsored Candidate:** A sponsored candidate is nominated and financially supported by a recognized institution, organization, or employer—such as a government body, healthcare institution, academic organization, or industry partner—to pursue a fellowship at MRV. The sponsor typically covers fees or other program-related costs and may require the candidate to fulfill certain obligations, if any, upon completion as required by the sponsor. Employees sponsored by organizations must provide a formal no-objection certificate. **Sponsored candidates are not eligible for a stipend.**

#### **4. ELIGIBILITY**

To be eligible for admission into the fellowship program at MRV, candidates must meet the following criteria:

- Hold a recognized graduate or postgraduate degree with a completion certificate.
- The fellowship must align with the candidate's prior qualifications and may require professional registration.
- Detailed eligibility criteria for each fellowship, including approved qualifications, are available on the MRV website.

#### **5. SELECTION AND COMMENCEMENT OF FELLOWSHIP**

**Fellowship Committee:** The Fellowship Committee is established to uphold principles of transparency, fairness, and meritocracy in the selection process for the MRV Fellowship Program.



Sl. No.	Role/Position	Description / Designation
1	Chairperson	The Dean of the respective colleges and Schools of Eminence at MRV
2	Subject Expert	A Professor or Associate Professor from the concerned colleges and Schools of Eminence, MRV
3	Guide / Co-Guide /	A Professor, Associate Professor, or Assistant Professor from the concerned colleges and Schools of Eminence, MRV
4	Convener	The Fellowship Coordinator of MRV
5	Ex officio Members	The Registrar and the Controller of Examinations, MRV

#### **Duties of the Fellowship Selection Committee**

- Ensure that the MRV fellowship program commences twice a year in accordance with the academic calendar issued by the university.
- Oversee the preparation and communication of the program schedule, including application deadlines, interview dates, and the start of training, through the MRV website and relevant academic departments.
- Thoroughly evaluate all applications to ensure candidates meet the minimum requirements for completion.
- Assess academic credentials, prior qualifications, and overall suitability for the fellowship program.
- Conduct interviews for shortlisted candidates to evaluate knowledge, skills, and overall preparedness.
- Recommend a final list of eligible candidates for approval by the Vice-Chancellor based on the evaluation and interview outcomes.
- Oversee all aspects of the fellowship program from scheduling, implementation, to completion.

#### **6. FEE STRUCTURE**

**Program Fees:** The basic fee structures for each fellowship program are available on the respective program on the MRV website.



## 7. DURATION

Qualification Category	Eligibility criteria	Fellowship Duration
Undergraduate Degrees	Any recognized undergraduate degree	12 months
Postgraduate Degrees	Any recognized postgraduate degree	6 months*
Super specialty Degrees	Any recognized specialty or advanced degree	3 months*

\*Duration for any category may be adjusted based on program requirements, as recommended by the Selection Committee.

## 8. PROCEDURE FOR SELECTION AND ADMISSION

- **Eligibility Check:** Verify that applicants meet the basic eligibility criteria, including academic qualifications, professional experience, and relevant skills.
- **Document Review:** The Selection Committee reviews all applications for completeness and ensures they satisfy the program's eligibility requirements.
- **Personal or Virtual Interviews:** Shortlisted candidates may be invited for interviews, either in person or virtually. This allows the Committee to assess communication skills, motivation, and overall suitability for the fellowship.
- **Merit-Based Selection:** The Committee selects the most qualified candidates based on a combination of academic performance, professional experience, interview performance, and alignment of the applicant's goals with the objectives of the fellowship.

## 9. ALLOTMENT OF FELLOWSHIP GUIDE

### Assignment of Guides:

The allotment of fellowship Guides shall be undertaken by the Selection Committee, ensuring that only eligible and approved faculty members are assigned as Guides or mentors.

### Criteria for Allotment are based on:

- Alignment of the fellow's area of interest with the Guide's specialization
- Availability and consent of the Guide
- Existing rotation or merit-based preferences as determined by the Committee

### Role and Responsibilities of the Guide:

- Mentoring the fellow to acquire required skills and academic knowledge
- Providing guidance and support to ensure progress throughout the fellowship



- Conducting regular evaluations and offering academic and professional advice and submit periodic report to the Fellowship coordinator
- Supporting the fellow in meeting program requirements and objectives

**External Collaborators:**

External collaborators from recognized institution may serve as fellowship co-Guides in conjunction with a Guide from MRV.

**Change of Guide:**

Fellows may request a change of Guide, subject to approval by the Selection Committee.

**10. FELLOWSHIP PROGRAM DESIGN**

The fellowship program is designed to provide a structured and comprehensive learning experience that develops relevant skills, knowledge, and professional competencies. Upon completion, they should demonstrate proficiency in core skills, apply their knowledge effectively in professional settings, maintain professional standards, and document their progress.

**Logbook Maintenance:**

Fellows must maintain a logbook throughout the program. The required entries may vary depending on the fellowship. The logbook will be reviewed and evaluated on a daily or weekly basis by the assigned Guide. Regular face-to-face feedback sessions with the Guide will be conducted to monitor progress and provide guidance.

**Final Assessment and Exit Examination:**

The final assessment by the assigned guides includes the following components:

1. **Multiple Choice Questions (MCQs):** 25 marks
2. **Practical Skills Assessment:** Three case scenarios with discussion; each case carries 20 marks (total 60 marks)
3. **Logbook Maintenance:** 15 marks

The candidate must appear and secure a minimum of 50% marks in each of the above listed components. The total marks are 100, and a minimum aggregate score of 50% is required to successfully complete the fellowship.

Any additional outputs or deliverables may be determined in consultation with the Guide and require prior written approval from the Selection Committee.



## 11. MINIMUM STANDARD AND CREDITS FOR THE AWARD OF THE FELLOWSHIP

- Fellows must maintain a **minimum of 80% attendance** across all program activities.
- A **minimum overall score of 50%** is required to pass the fellowship.

## 12. FELLOWSHIP COMPLETION CERTIFICATE:

**Issued by MRV:** Upon successful completion of all training, periodic evaluations, and final examinations, fellows will be awarded a certificate. The certificate should include details such as:

- Name of the candidate
- Fellowship program details
- Program completion status

## 13. GENERAL PROVISIONS

These rules are subject to amendment from time to time and MRV reserves the right to withdraw recognition in case of non-compliance; all fellows are required to adhere to the MRV's code of conduct.

MRV FELLOWSHIP GUIDELINES CONFIDENTIAL

